

SOUTH WAIRARAPA DISTRICT COUNCIL

4 APRIL 2012

AGENDA ITEM D1

CHIEF EXECUTIVE OFFICER'S REPORT

Purpose of Report

To report to Council on general activities since the Council meeting on 22 February 2012.

Recommendations

The Chief Executive Officer recommends that Council:

1. *Receive the report.*

1. Finance

The financial report for the month ending 28 February 2012 is included with the Council papers.

2. General

Work on the Long Term Plan (LTP) has progressed well and Councillors have been involved in a number of workshops led by Council Officers. The Chief Executive has worked with the Group Managers through a line-by-line analysis of the data sheets with a view to ensuring that appropriate consideration is given to each budget item in respect of the impact of the expenditure on the Annual Plan.

The Shared Services Working Party has continued to progress work on the Wairarapa Governance Review. The contract to undertake the review was awarded to Morrison Low. Consultants for Morrison Low have conducted workshops with the Shared Services Working Party, Councillors from the three Wairarapa Councils, Community Boards and Interest Groups. A Vision Statement and Objectives have been developed prior to wider public consultation being undertaken.

In collaboration with Council's Electoral Officer, Warwick Lampp of Electionz.com, documentation for the Representation Review has been prepared for a Council Resolution to be made at this Council Meeting. Advertising has also been prepared and will appear in the local press within 14 days of the resolution being adopted. Submissions will close at 4.00pm on 14 May 2012.

3. CEO's Activities

3.1 On 24 February I attended a Coordinating Executive Group (CEG) meeting at Greater Wellington Regional Council. The agenda included an update on the *'It's our Fault'* Project. This project is being carried out by GNS Science. It aims to position Wellington to be a more resilient city through a comprehensive study of the likelihood of large Wellington earthquakes, the effects of these earthquakes and their impacts on people and the built environment.

The agenda also included:

- An update from Bruce Pepperell, Wellington CDEM Group Controller, on the Wellington Region CDEM reorganisation.
- An update on Massey University's proposal to provide an Emergency Control Centre
- A Planning Guide for Mass Temporary Accommodation in an Emergency
- A reminder about the New Zealand Shakeout Exercise. This exercise is based on the Southern California 'Shakeout' model and consists of activities and events that will take place from 23-29 September 2012. On 26 September at 9.26am there will be a *'drop, cover and hold' drill*.
- An update on the CDEM Resilience Fund 2011/2012.
- National Reserves Stock for Civil Defence (stores of portaloos etc).

3.2 I met on 6 March with the Wellington Free Ambulance Acting Chief Executive, Andy Long and the Executive Manager – Fundraising, Libby Carson. This was a brief meeting at Greytown Town Centre that had been requested by Wellington Free Ambulance to facilitate a courtesy visit and provide an opportunity for Mr Long and Ms Carson to introduce themselves to the Region's Mayors and CEOs. Due to their previous visit overrunning the allotted time they were unable to meet Mayor Staples and Mayor Daniells. During our meeting Mr Long gave an assurance that the District would have an excellent level of service from Wellington Free Ambulance.

3.3 I was present at the Combined Council Meeting organised by GWRC on 16 March.

3.4 On March 16 I attended a Chief Executives' Forum Meeting at UHCC. The agenda included:

- An update on Rail and Roothing
- Shared services discussion. Main items discussed were regional water services and activities on a joint basis in the ICT area.
- Grow Wellington's Half Yearly Report
- WRS Focus Areas Report.
- CDEM update

- 3.5** I attended a meeting at Parliament on 20 March. The meeting was organised by the Department of Internal Affairs and its objective was to facilitate the Government's announcement of a reform package for local government. The meeting was chaired by Lawrence Yule and addressed by the Honourable Nick Smith.
- 3.6** I met with Destination Wairarapa's General Manager, David Hancock, on 27 March at his request to discuss the Regional Amenities Fund.
- 3.7** The three Wairarapa District Council Chief Executives met with Bruce Pepperell, CDEM Regional Controller, at Carterton District Council on March 30th to discuss Civil Defence in the Wairarapa.

4. Financial, Legal and Policy Implications

None in particular.

Contact Officer: Dr Jack Dowds, Chief Executive Officer